



122nd Council Meeting

Friday, April 29, 2022

8:00 a.m.

San Luis Resort, Spa and Conference Center
Galveston, Texas



Meeting

Notice



February 16, 2022

COPAS Board of Directors
Standing and Special Committee Chairpersons
Society Presidents
Council Representatives

Re: Notice of Spring 2022 Council Meeting

Dear COPAS Member:

The Spring 2022 Council of Petroleum Accountants Societies, Inc. (COPAS) meeting will be April 25-29, at the San Luis Resort, Spa and Conference Center, Galveston, Texas. The host for this meeting is the Petroleum Accountants Society of Houston.

The 122nd meeting of the Council will be held at 8 a.m. on Friday, April 29, to conduct business as outlined on the attached agenda, as well as any other business that may be brought before the Council. The voting items on the agenda meet the 60-day notice requirement. There may be other items presented for vote that have not met the 60-day notice requirement and they will be handled according to COPAS' Bylaws.

The Council voting items are listed below with parenthetical indication of the vote required to approve that voting item.

1. Fall 2021 Council Meeting Minutes (majority)
2. Membership Assessment, effective January 1, 2023 (majority)
3. Vote to Suspend the Abilene Society (2/3)
4. Fill a vacant Nominating Committee position due to resignation (majority)

The Board of Directors will meet on Monday, April 19 from 2 p.m. to 5 p.m., and from 8:30 a.m. to Noon on Thursday, April 23. The Board of Directors meetings are open to all COPAS members and you are encouraged to attend.

Vice President Craig Buck will lead the COPAS Leadership Conference on Wednesday, April 27 beginning at 8 a.m. This will follow the First Timer's Breakfast.

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The full Council agenda and handouts are included in this notice. They are also available on the COPAS website. Committee agendas will be posted on the website when they are finalized. All times listed are Central time zone.

Please call Vanessa Galindo, COPAS Office Manager, if you have any questions or need assistance in registering for the meeting.

I look forward to seeing you in April.

Sincerely,

Dalin Error

Dalin Error, President



Meeting

Agenda



**122nd Meeting
Council of Petroleum Accountants Societies, Inc. (COPAS)**

The San Luis Resort, Spa & Conference Center

Council Meeting Agenda

8:00 a.m. Friday, April 29, 2022

Call to Order	Dalin Error
Reading of COPAS Antitrust Policy	Kirk Foreman
Roll Call	Kevin Launchbaugh
Minutes of Fall 2021 Meeting Vote – Approval of Minutes (majority)	Kevin Launchbaugh
Financial Reports Vote – 2023 Membership Assessment Rates effective January 1, 2023 (majority)	Kim Peyton
COPAS 2022 Goals and Objectives	Dalin Error
COPAS Board of Directors Report	Craig Buck
Membership and Society Activity Report Vote – Suspension of Abilene Society (2/3)	Craig Buck
Bylaws Committee Report	Craig Buck
Research and Advisory Committee Report	Melissa Gruenewald
Nominating Committee Vote – Fill vacant Nominating Committee position (majority)	Melissa Gruenewald
Executive Director’s Report	Tom Wierman
Editorial Committee Report	Tom Wierman
Leadership Conference Report	Craig Buck



Audit Standing Committee Report	Matt Pilkington
Joint Interest Standing Committee Report	Patricia Ellington
Education Standing Committee Report	Amy Whitley
Financial Reporting Standing Committee Report	Ken Nollsch
Revenue Standing Committee Report	Jeremy Norton
Small Oil & Gas Companies Standing Committee	Howard Hong
APA® Program Report	Mike May
CEPS Control Panel Report	Cody Deckard
Industry Liaison Reports	Carolyn Szczepanski
John Jolly Memorial Fund	
Desk & Derrick	
University of North Texas Institute of Petroleum Accounting Board of Directors Report	
Fall 2022 Council Meeting, Dallas Society	Jeff Wright
October 17-21, 2022 – Westin Irving Convention Center at Las Colinas	
Irving, Texas	
Future Meetings	
Spring 2023	Virtual Meeting (April 17-20, 2023)
Fall 2023	September 18-22 or September 11-15 (Greater Denver Area)
Spring 2024	Open
Fall 2024	Open
All other dates after Fall 2024 are available	
Other Business	
Adjournment	



Voting

Items



Turning Energy Into Synergy

121st Meeting
Council of Petroleum Accountants Societies, Inc. (COPAS)

October 21, 2021
Via Adobe Connect

The 121st meeting of the Council of Petroleum Accountants Societies, Inc. (COPAS) was held on Thursday, October 21, 2021 via Adobe Connect.

Call to Order

President Melissa Gruenewald called the Council meeting to order at 2:01 p.m.

Reading of COPAS Antitrust Statement

Tom Batsche read the COPAS Antitrust Statement.

Roll Call

Secretary Kim Peyton requested voting members announce themselves and their society virtually. 19 of 25 Participating Societies were present. The Abilene, Acadiana, Appalachia, East Texas, Fort Worth, and Kansas Societies did not have Council representatives present. Canada was not present.

Minutes of 2021 Spring Council Meeting

The minutes of the 120th Council meeting held via Adobe Connect were distributed in the 60-day notice and presented for approval.

Melissa entertained a motion to approve the minutes as presented, Dallas made a motion, and Houston seconded the motion. The motion was approved 19-0-0.

Financial Report

Treasurer Craig Buck presented a graphical view of the revenues, expenses, and membership trends for the last five years. He also highlighted the last five years budget to actual profit and loss. Craig noted the budget was updated with new information for the current year, which was reflected in the graphs presented. Craig also noted while revenues were down for 2020, receiving the PPP loan helped COPAS stay close to on budget. For 2021, Craig indicated the membership assessment totals had dropped most likely due to COVID and lower than expected petroleum prices. With some companies struggling, the Board chose not to increase 2022 membership rates in correlation with the increased overhead adjustment rates. Craig indicated COPAS has decreased expenses as much as possible in an effort to reduce the budget shortage, but with the decreased revenues from member assessments and document sales, there is only so much cost cutting can fix. Based on current projections, the 2021 budgeted expenses will exceed revenues resulting in a larger shortfall than normal, however, Craig noted most years COPAS is

operating in the red, but is close to breaking even, and with the expected PPP money for 2021, some of the shortage will be covered.

2021 COPAS Goals & Objectives

President Melissa Gruenewald reviewed the 2021 goals for the organization. The Board of Directors and COPAS Staff have been actively working with the local societies to reduce the impact of the downturn on membership. We have offered assistance in meeting local Bylaw requirements as well as our national Bylaw requirements. Additionally, during the Leadership Conference this week, we discussed lots of different ideas for driving membership this fall and engaging those members.

An APA® program, goal was to average 8 candidates per session for each exam window. March had 6, May had 3, July had 4, and November had 10. Although we didn't reach that goal, we have seen a surge at the end of this year. We are also running a pilot APA® review program for those taking the November exam. Additionally, there was a goal to encourage current APAs to recruit new candidates. Although that goal was not reached, we will continue to look for ways to encourage members to sit for the exam.

For Education, the goal was to develop two additional course offerings. The revenue audit course is currently in development, and the Around the Block series began. The initial Around the Block session was very successful and future sessions are planned.

For the COPAS publications, the Remote Technology Center document was successfully passed, and the Accounting Procedure is moving forward. MFI-40 has a draft available for comment. The COPAS Office Staff has been encouraging subscriptions to ePublications.

COPAS has successfully developed a new virtual meeting format which we have done this week to make sure that all the committees have the time that they need to conduct their business. The COPAS Office reaches out to first timers to invite them to the next meeting. We continue to look for ways to engage members virtually, and hopefully soon, in person.

COPAS Board of Directors Report

Vice President Dalin Error reported that in the midst of unprecedented times, the COPAS Board has been hard at work to keep the wheels of the organization turning.

Since the last report given at the Spring 2021 Council meeting, the Board has met several times. The Board met May 19, and took the following actions:

- Approved the an new alternative schedule for Spring and Fall meeting
- Approved a contract for workers comp. The reduction in the states is still to be determined. This is to reduce state that are not used and this adjustment will save a considerable dollars.

The Board met July 21, and took the following actions:

- Approved the April 19 and April 22 Board meeting minutes.
- Approved the May 19 Board meeting minutes
- Approved a nonmonetary sponsorship for the Roundtable courses. The sponsorship was to provide back-office support

The Board met August 18,. We took the following actions:

- Approved the January 2022 meeting will be virtual.

The Board met October 18, and took the following actions:

- Approved the July 12 board meeting minutes.
- Approved the August 18 board meeting minutes

The Board met October 21, and took the following actions:

- Approved the Financial Review for 2020

In all BOD meetings throughout 2021, Board has had numerous discussions regarding organizational status, local society challenges, status of COPAS Education and the APA® program, pricing for various COPAS offerings, contracts status, and future meeting formats and challenges.

Membership Society and Activity Report

Vice President Dalin Error presented the report. The membership continues to lag from recent years, but it has shown some indications of improvement for 2022. COPAS Office has actively pursued renewal of past members who have allowed their membership to lapse. Also have added “Join Now” links to the COPAS webpage to simplify the process of Efforts have seen some success. A few Societies are struggling with full compliance, but the Board is aware of their challenges and willing to continue working with them on compliance. All societies continue to make good efforts to retain and increase membership, as well as to meet standards for full compliance. Board of Directors would like to remind small societies that several small societies have met virtually together, facilitated on the COPAS Adobe platform, to ensure compliance. Small Societies struggling to achieve their meeting requirements should reach out to their Board of Director liaison to see about joining in this online, joint meeting.

Bylaws Committee

No changes. Adjustments made in 2020 to COPAS Bylaws for an online world have seemingly worked as well as can be expected. Remind Societies to review their own Bylaws in case updates are needed in the current circumstances.

Leadership Conference

Seventy-three were in attendance. Presentations included Deb Retzloff’s “How (and Why) COPAS Documents Happen,” The COPAS Office’s “How Does My COPAS Membership Benefit Me (And My Organization),” and Dalin’s “Leadership Potpourri.” Technical Issues affected the last presentation, but hopefully it was still interesting and informative. Attendee reactions seem positive. Sincere appreciation to Tom W., Angie, Vanessa and Deb. It was interesting and informative. The recording of leadership conference has been posted to the COPAS website.

Research & Advisory Committee Report

Tammy Miller-Davison reported the committee had a very easy year they met once to come up with the Ring of Honor Nominees that Melissa will present later in the meeting.

Executive Director Report

Executive Director Tom Wierman presented the following report:

Tom began with expressing gratitude to Rick Jones, Cindy Heymans and Steven Oakes for completing the financial review for the Fiscal Year 2020. Tom reminded the Council that a recent Bylaws change allowed for a financial review to be completed in lieu of a third-party audit. This action alone saves COPAS between \$7,500 and \$10,000 annually. Tom thanked them for their time.

Tom signed and returned the contract from Sound Actuarial. There are provisions in the agreement for a reduced fee if we reduce the number of states from 40. Sound Actuarial acknowledges that we may invoke that, depending on what the Joint Interest Committee recommends.

The COPAS office completed the CEPS Historical Multiplier survey that allows the Control Panel to update pricing within CEPS. The Control Panel will provide additional information about this project and the Oil Country Tubular Goods monthly pricing alerts during their Council report.

Those in attendance at the Leadership Conference heard a report about the new membership “Join Now” website option. There has always been an option to complete a membership interest form that was then sent to societies. The COPAS Office found those many times those notices got lost or weren’t acted on. The interested party became disinterested. Thanks to Vanessa and Angie for working with the societies in designing a website process that allowed the interested party to join at that moment, pay society and COPAS assessments and be reported to the society. Societies are being paid at the conclusion of each month. Similarly, former members were contacted by email asking if they would like to consider rejoining. In a series of emails, known as an email drip campaign, the former member was invited to renew. We have seen benefits of this already in both categories. Thank you to the societies for providing the information the office required to set this process up.

Season 2 of the The Oil and Gas Accounting Podcast kicked off this week. The first of a 2-part series on COPAS Economic Factors was released. Tom described the joint podcast project between COPAS and Sherware software, inviting members to subscribe anywhere podcasts are available (Spotify, iHeart, Apple Podcast, etc.) A podcast episode was recorded during the Fall Meeting virtual happy hour with a panel discussing AFE’s. Tom reported the recording was fun and had other COPAS attendees listening and submitting questions for the panelists. Thank you to Sherware for the generous food and beverage vouchers that were provided to attendees.

COPAS continues to publish a quarterly blog on a variety of topics. Two recent blogs covered Safety and Robotics used in the oil and gas industry. Blogs are located on the website. If you cannot locate something on the website consider it might be in the member area that requires a login. Attendees were reminded to contact the COPAS office with member portal or login issues.

Search Engine Optimization continues to do well. The marketing company reported that COPAS is “crushing it” when it comes to keyword searches. We began with a handful of keywords and continued to add to that over time. Currently our keywords have moved 82 net positions in

ranking and 3 have been pinned to number one for that keyword. As well, about 60 naturally occurring backlinks have been measured around our economic factors webpage. These backlinks aren't something that can be built, they are organic making them even better.

COPAS recently learned that websites should be ADA (American Disability Act) compliant per NASBA rules. The marketing company scored our website and found that 22 categories on our website met or partially met the compliance requirements, but twenty-six areas did not. The report looked at three different categories: screen-reader adjustments (for blind users), keyboard navigation adjustments (for the motor impaired), and User Interface, design, and readability adjustments (for the vision impaired). There is a possible solution to this and the COPAS Office will work with Marketing to ensure that the solution will ensure 100% compliance.

Societies were recently sent an email reminding them of the correct remittance address for things like membership assessments. If there any questions about where to send payment, please confirm with the COPAS office.

Editorial Committee Report

Tom Wierman, Editorial Committee Chair reminded societies and committees that reports are due by November 1 for the Winter *ACCOUNTS* issue. That issue will be mailed in early December.

Tom reminded everyone to thank the sponsors who help offset the cost of designing, printing and mailing each *ACCOUNTS* issue.

Audit Standing Committee Report

Chair Matt Pilkington reported the The Audit Standing Committee met virtually October 20. The meeting commenced at 2:30 p.m. and adjourned at 5:00 p.m. Three hours of CPE was offered. There were 133 individuals in attendance and 16 voting societies.

The committee approved the following:

The 2021 Spring Meeting Minutes.

The 2021 Summer Meeting Minutes.

A vote on the 20XX Model Form Accounting Procedure and accompanying Model Form Interpretation were on the original agenda but a vote was not held, as the documents were not approved in the Joint Interest meeting held on October 19.

Discussion was held on several key issues within the document, also described as “big rocks,” with the purpose to provide the drafting team specific direction and guidance on the “big rock” items. Discussion included the following.

Technical Services
Field Agent
Environmental Overhead

The 20XX Model Form Accounting Procedure as an alternative or replacement to the 2005 Accounting Procedure
The Audit “Death Penalty”
References to the Model Form Interpretations

Straw polls were taken on each item. There was an extraordinary amount of discussion compared to previous virtual meetings, both verbally and within the chat box. Discussion included those from the committee and the drafting team.

The committee also suggested a “lunch-n-learn” meeting to discuss the document further would be beneficial.

Lucas Vaughn provided a report on the Emerging Issues Sub-Committee meeting. The committee met virtually on October 18. The meeting was conducted by Chair Lucas Vaughn and Secretary Carole Tear. There were 129 individuals in attendance. Three hours of CPE were offered.

Mike Cougevan provided an update from the MFI-40 project team and indicated the team is instructing the COPAS members to place their first priority on the 20XX Accounting Procedure. While comments will be accepted on their first draft, the document will be on the back-burner to allow focus and energy on the 20XX Accounting Procedure.

Joint Interest Standing Committee Report

Chair Jason Poteet reported the Joint Interest Standing Committee met on Tuesday October 19, from 2:32 PM to 4:53 Central time virtually via Adobe Connect. There were 115 attendees from 16 societies.

The Joint Interest Committee voted on numerous items:

- Approval of COPAS JI Standing Committee Minutes for Winter 2021 – Unanimous
- Approval of COPAS JI Standing Committee Minutes for Spring 2021 – Unanimous
- Approval of COPAS JI Standing Committee Minutes for Summer 2021 – Unanimous
- Approval of the Conversion and Publication Errors Clean-up Project (CAPECUP) – Unanimous
- Approval of the recommended Employee Benefits Limitation Percentage of 35%, effective January 1, 2022 - Unanimous
- Approval of Stephanie Schwindt as the chair of the Employee Benefits subcommittee – Unanimous
- Approval of Cody Deckard as the chair of the Vehicle Rates subcommittee – Unanimous
- Approval of James Wright as the Secretary of the Joint Interest Standing Committee – Unanimous

Jason requested the Council vote to approve the recommended Employee Benefits Limitation Percentage of 35%, effective January 1, 2022. Michigan makes the motion, Tulsa seconds, and the motion passes 17-0-2

Jason requested the Council approve the Conversion and Publication Errors Clean-up Project (CAPECUP). Oklahoma City make the motion, Michigan seconds, and the motion passes 18-0-1

Following the discussion on whether to vote on the Model Form 202X Accounting Procedure and the related Model Form Interpretation, the drafting team requested that the Council proceed with the vote. The results for the Model Form-XX were 3 YES votes, 10 NO votes and 3 Abstaining Votes. The Model Form-XX was NOT approved by the Joint Interest Committee and there was not a vote for the Model Form Interpretation.

Mike Cougevan presented a project status update on MFI-40, *24-Month Adjustment Period for Joint Account Adjustments*

Dalin Error provided the committee with the CEPS Panel Report and the COPAS Board of Director's update. Patricia Ellington gave a presentation on the various subcommittees and panels under the Joint Interest Committee and expressed the need for volunteers to keep the subcommittees and panels operating.

The committee members and members of the Model Form-XX and Model Form Interpretation-XX drafting team discussed the "deal breakers" that lead to the NO's and abstentions. The drafting team has requested comments be returned as soon as possible.

Jason thanked and congratulated Patricia Ellington and Danyelle McClellan as the new chair and vice chair as of January 1, 2022. Jason also acknowledged that it has been an honor and privilege to have served as the vice chair and chair of the Joint Interest Standing Committee

The Joint Interest Committee encourages everyone to attend the Winter Meeting in January 2022 to participate in these discussions.

The Joint Interest Committee also thanked Angie and Vanessa for their hard work with facilitating the virtual meetings.

President Melissa Gruenewald presented Dawn Bruno an award for her service as the Employee Benefits Subcommittee Chair from 2003 to 2021.

President Melissa Gruenewald presented Janice Edmiston an award for her service as Vehicle Rates Subcommittee Chair from 2019-2021

President Melissa Gruenewald presented Jason Poteet an award for his service as Joint Interest Standing Committee Chair 2019-2021.

Education Standing Committee Report

Chair Amy Whitley presented the that the Education Committee met virtually on October 14, which had 18 attendees present and were offered 1 hour of CPE credit for their participation.

The main focus of the meeting was a continued working session to get input and direction from the membership on our potential project for creating a reference tool/matrix of the COPAS Model Form Accounting Procedures. We have three dedicated team members to help on the project and have created a plan and template to formally present. We intend to submit these items for Board approval in Winter 2021 and, pending approval of the project, intend to have significant progress and updates to share at the Spring 2022 meeting. We seek and encourage members with all experience levels to volunteer to help and are excited to move forward!

Small Oil and Gas Companies Standing Committee Report and Financial Reporting Standing Committee Report

Small Oil and Gas Companies Committee Chair Nancy Brown provided a combined report for the Financial Reporting and Small Oil and Gas Committees. The Small Oil and Gas Committee met jointly with the Financial Reporting Committee on Tuesday, October 19. The meeting was held virtually during the COPAS National Fall Conference. There were 75 attendees including presenters and hosts. The meeting was called to order by Nancy Brown at 11:30 am. After the COPAS antitrust statement was read, Tom Batsche, board liaison for the Small Oil & Gas committee gave the Board report. The first speakers were Kelly Hein and Brinn Serbanic with BKD who presented on Tax Legislation Updates. The second speaker was David Loucks who presented on the new lease standards. There were 2 hours of CPE offered. The meeting was adjourned at 2:00 pm.

President Melissa Gruenewald presented Larisa Fialkova an award for his service as Financial Reporting Standing Committee Chair 2018-2021.

President Melissa Gruenewald presented Nancy Brown she has been the Small Oil and Gas Companies Standing Committee Chair for 2017-2021

Revenue Standing Committee Report

Committee Chair Jeremy Norton presented that The Revenue Standing Committee and the Sub committees held our third virtual conference this week on Tuesday and Wednesday, October 19, and 20 respectively. On Tuesday, Rebecca Paris provided the COPAS Board of Directors updates including information regarding the virtual Winter meeting and the in-person Spring meeting. The Committee discussed COPAS 202X Accounting Procedure & MFI on Tuesday but decided not to vote on these items until they are voted on and approved by the JI and Audit committees, maybe by our Spring meeting in April. Over the two-day period, we heard from five (5) speakers who provided four (4) hours of CPE on Legislative and Regulatory Updates on Federal & Tribal Royalties, State Taxes & Royalties and the basics of how Midstream and Upstream companies interact. Both days were well attended - Tuesday had 117 and Wednesday had 86 in attendance.

Jeremy Norton, Vice Chair Revenue Standing Committee, provided a full hour of CPE. With Mike Foster's retirement, Jeremy has stepped into the role of COPAS subject matter expert on royalty and volume rules and legislation. Jeremy presented a lively discussion of the current COPAS 202x Accounting Procedure & MFI Drafts with comments, questions, and answers from the audience. Then he dove into his presentation on Legislative & Regulatory Updates for Federal & State Royalty & Volumetric Reporting by stating the "learning objectives", defining the "terms" used in the presentation for legislative status, and discussing State Carryover Provisions. He continued with newly implemented and proposed Legislation impacting oil and

gas valuation and reporting including Hydraulic Fracturing and Restriction on both On-Shore & Off-Shore development. He discussed proposed legislation in Congress that would have substantial impacts on Federal royalty valuation and reporting. Wrapping up, Jeremy discussed oil & gas producing State legislations that passed and legislation previously considered but not approved by various State Legislatures and a Q&A discussion session with the audience.

Nate Wolf, Chair Revenue Subcommittee State Regulatory Affairs, provided a full hour of CPE. Nate is the COPAS subject matter expert on State severance taxes and continues to be regarded and respected in Industry as such. He discussed and highlighted the most recent Fall 2021 Severance Tax Legislation by State. Some of the most important legislation that passes were Colorado HB1312 Netback Deductions for transportation, manufacturing, processing & depreciation effective 1/1/2022. Montana HB661 Revises Stripper Oil Well Exemptions and Stripper Oil well Bonus. North Dakota SB2328 Oil Extraction Tax Credit for Flare Mitigation was passed and is effective through 6/30/2023. Lastly, he walked us through Wyoming SF-60, that provides the payment schedule and implementation timeline for Wyoming's transition to monthly Ad Valorem Tax payments. He wrapped up with a Q&A session.

Megan Hessee ONRR Royalty Valuation Team A Manager and Derek Kitchen ONRR Audit Houston C Manager provided an hour of CPE. They discussed the changes in ONRR leadership since our spring meeting as well as giving an overview of ONRR's Royalty Valuation & the Audit Process. They proceeded with providing us an update on the Status on ONRR Regulations, Valuation Rules 101 & some key considerations to keep in mind regarding 2020 Valuation Reform & Civil Penalty Rules. They also discussed ONRR initiatives regarding making the Royalty Reporting, the Payment Process, and the Compliance Review Process more user-friendly for industry. We reviewed the 4 phases of an Audit (Planning, Analysis, Resolution & Closure) and reviewed common reporting errors & volume issues. They reminded us to look for announcements via eBlast and on their website, ONRR.gov, followed by a Q&A session. Many thanks to Megan, Derek and the ONRR for their many years of educating and updating COPAS and the Industry.

Eric Hazeldine, Executive Vice President with Quorum Software discussed the basics of how Midstream and Upstream companies interact, including details on roles and business functions involved, challenges with Midstream/Upstream interactions in the industry today, and opportunities for improvements on both sides. He gave us an overview of the many functions of Midstream companies. He also explained the unique "market niche" of Midstream companies in the energy industry and the different "Provider Services-for-Fee" they offer to Upstream and Downstream companies. Additionally, he discussed the different types of contractual arrangements and the numerous complexities across many business functions between Midstream and Upstream. He wrapped up his presentation by discussing opportunities for improvement in Upstream – Midstream Interactions including adopting integrated technologies which are better equipped to control and manage business processes that are otherwise labor and effort intensive.

In conclusion, our speakers were well prepared, and their presentations were well received as indicated by the percentage of polling questions responses received from the attendees. Thank you to COPAS Board of Directors and a special thanks to Vanessa, Angie and Tom for your support and guidance.

President Melissa Gruenewald presented Pam Akpotaire an award for her service as Revenue Standing Committee Chair 2020-2021.

APA® Program Report

Chair of the APA® Board of Examiners Mike May noted that they have met virtually three times since the last Council meeting. They are working on verification of APA® exam questions as some of the source material has changed. The BOE is pleased with three or four new APA's each testing window and looks forward to November when 10 people sit for the exam.

CEPS Control Panel Report

CEPS Control Panel Chair Cody Deckard reported the following items occurred since the panels last update:

- Annual surveys were sent out on August 13, 2021, and we are currently receiving responses, so we don't have a final count; last update was ~6 survey responses (out of 86 sent); deadline just passed (10/15), but we're still hoping some "late" responses trickle in from companies.
- The Panel has been tracking OCTG prices throughout the year and several adjustments have been sent to Wolfepak to update CEPS as oil prices have recovered:
 - April-21 (9%), June-21 (8%), Aug-21 (7%), Oct-21 (15%)
 - Cumulative YTD ~ 40% increase.
- Looking forward, the Panel plans to meet virtually in November 2021 (tentatively) to establish the HPM's for CEPS maintained oil field equipment and OCTGs.

John Jolly Memorial Fund

Board member Carolyn Szczepanski reported selection for a suitable candidate for John Jolly Fellowship for 2021-22 is under way and expected to be finalized soon

Desk & Derrick

Similar to many other professional organizations, the Association of Desk and Derrick Clubs, is trying to address the challenges of membership and in-person meetings. Monthly meetings are beginning to take place again but are not always the same format as in the past. Some have moved to Saturdays, others from evening to lunches, and vice versa – but all for the purpose of increasing member participation.

The ADDC national meeting was scheduled last month as an in-person conference in New Orleans. However, with the arrival of Hurricane Ida, the live meeting was cancelled and moved to virtual.

University of North Texas IPA Board Report

Due to the demand from industry and accounting firms, the Institute for Petroleum Accounting (IPA) is developing more graduate courses.

The IPA issued a proposal for Certificate program in Energy Accounting at UNT. The approval process is well under way.

IPA is searching for instructors to teach Tax and Energy Accounting classes scheduled to launch in Fall 2022.

A Podcast Series was launched by IPA in which Dr. Akhil Kumar, Executive Director, IPA, interviews leading experts. Two podcasts have been released to date and are titled “Inside the Energy Industry” and “Environmental, Social and Governance issues”

IPA continues to collaborate and work with the AICPA, PDI and COPAS of Dallas. COVID has slowed down the Conference activities, but plans are being made for activities that could be launched as the pandemic eases. However, the recent challenges experienced by the Energy industry, coupled with the unknowns associated with COVID-19, it is not known how the new class options will be affected or delayed.

National Oil and Gas School

To address the limitations associated with COVID-19, PDI, the Professional Development Institute, revised its class options for the classes scheduled May through mid-June 2020 to be presented in a “live-virtual” format via the internet.

This is a new format for PDI since it has historically only offered classes in an on location, classroom environment.

Ring of Honor

President Melissa Gruenewald presented the Ring of Honor Class of 2021 to Terry McMurray and Tom Wierman. The Ring of Honor is recognition of the commitment of an individual who has significantly contributed to COPAS in a standing committee, special committee, or project.

Eagle Award

President Melissa Gruenewald presented the Eagle Award to Tammy Miller-Davison. The Eagle Award is chosen by the COPAS President and is given to in recognition of the commitment an individual has significantly contributed to COPAS in a standing committee, special committee, or project.

Board of Directors nominations:

Melissa entertains motion for the election of the slate of Board of Directors for 2022-2024 as Craig Buck, Dalin Error, and Kim Peyton

Michigan moves, Permian Basin seconds, and the motion passes 19-0-0.

Nominating Committee:

Nomination from the floor were as follows Mark Alder, Chris Copeland, and Nancy Brown. Motion to accept the nomination was made by Tulsa and New Mexico seconds. Motion passes 19-0-0

Vice-President Dalin Error presented an award to Melissa Gruenewald for her service as COPAS President for 2021.

Spring 2022 Meeting (April 25-29, 2022) Galveston, Texas

Karla Zawodny presented details on the Spring 2022 meeting. The meeting will be held at the San Luis Resort in Galveston, Texas. The hotel rate will be \$189 plus fees and taxes.

Fall 2022 Meeting (October 17 - 21, 2022) Las Colinas, Texas

We were unable to receive an update on the details for the Fall 2022 meeting. It will be held at the Westin Hotel in Las Colinas, Texas on October 17-21, 2022

Future Meetings

Colorado will host Fall 2023. Other meeting dates are available.

Other Business

No additional business was brought up at Council.

Adjournment

OKC moved to adjourn the meeting and Michigan seconded the motion. The motion was approved. The meeting was adjourned at 3:45 p.m. (CST).

Respectfully Submitted,

Kim Peyton
COPAS Secretary



January 22, 2022

To: Tom Wierman, COPAS Executive Director

Subject: 2023 Recommended COPAS Member Assessments

The COPAS Board of Directors met on January 21, 2022, to establish the COPAS member assessment rates to be effective as of January 1, 2023.

In order to ensure a reasonable, predictable and independent adjustment to member assessment, the board followed the guidance adopted in the prior year when determining the proposed membership assessment rate. A published index, similar to one used in calculating the annual COPAS Audit Per Diem adjustment percentage (rounded to the nearest \$5), was applied. The Board recommends the 2023 member assessments as follows: \$105 for members of Participating Societies, \$140 for COPAS Limited members, and \$25 for New Limited member initiation fees.

The 2023 member assessments will be a voting item at the Spring Council meeting. Please include this letter in the 60-day notice.

Respectfully,

Kim Peyton

COPAS Treasurer



February 16, 2022

COPAS Board of Directors
Standing and Special Committee Chairpersons
Society Presidents
Council Representatives

RE: Suspension of COPAS of Abilene as a Participating Society

Sheryl Minear, President – COPAS of Abilene, recently notified the COPAS office that the society is unable to meet the minimum membership requirement. Sheryl states “I sent out an e-mail to all members for their comments in regards to maintaining their membership in the local society. I had 4 responses and only 1 of those stated they would serve as an officer. I don't think we have a choice but to dissolve the society.”

I have reviewed Sheryl's information, and the COPAS Bylaw requirements for maintaining Participating Society status.

The COPAS board appreciates and understands the situation the society is in. While we would like to retain the society as a Participating Society the issues are not likely to improve greatly in the near future. Suspension of the society, rather than expulsion, will allow the society to further study the situation and help those members who want to continue in another society.

The society Bylaws have a clear dissolution clause if that is the route they take.

Sincerely,

Craig Buck

Craig Buck
Vice President



February 16, 2022

COPAS Board of Directors
Standing and Special Committee Chairpersons
Society Presidents
Council Representatives

RE: Nominating Committee Vacancy

The nominating committee was approved by Council on October 21, 2021. The committee members approved were Mark Alder, Chris Copeland, and Nancy Brown. I serve as the chair of this committee.

At the beginning of 2022, I was notified that Mark Alder left the industry and has resigned from the nominating committee. I am requesting the Council approve a replacement to fill his vacated position.

Nominations will be taken from the floor. This will be a Council voting item on April 25, 2022.

Sincerely,

Melissa Gruenewald

Melissa Gruenewald
Nominating Committee Chair