Joint Interest Billing Accountant

Montage Resources Corporation is currently seeking a Joint Interest Billing Accountant to help manage the continued growth of Montage Resources. Seeking a candidate with JIB experience on operated and non-operated properties. This position will be responsible for various monthly joint interest billing reporting functions for the Company. The position requires a self-starter capable of working independently with good decision making skills. Must be knowledgeable in various aspects of the JIB process and capable of interacting with internal and external partners. Must be deadline focused and able to manage time and personnel effectively to meet the departmental deadlines.

Duties & Responsibilities:

- Process monthly joint interest billings
- Research and respond to joint interest owner inquiries related to joint interest bills in a timely manner
- Perform account reconciliations and analysis for joint interest accounts receivable
- Provide accounts receivable explanations as requested per monthly management reports
- Correspond with partners to resolve historical accounts receivable balances
- Ensure compliance with JOA and consistency with COPAS - producing overhead rates
- Review all Non-Op JIB invoices and coding during monthly close process
- Review and clear past disputes in a timely fashion
- Work directly with Land on any WI % discrepancies and A/R collection issues
- Request revenue check pulls and monitor payment status with cash receipts
- Perform JIB netting analysis and set up new partners, as necessary
- Research undelivered/returned joint interest bills
- Prepare, develop and maintain all cost center allocations utilized in monthly JIB processing
- Insurance analysis & reconciliation
- Assist with annual financial and joint venture audits
- Other ad hoc duties as required
- Work constructively with Land, Accounting, Regulatory, and Operations
- Assist with appropriate internal controls including compliance with Sarbanes-Oxley

Job Requirements:

- Bachelor's degree in Accounting or higher required
- Experience with oil and gas JIB accounting required - five plus years preferred
- CPA preferred
- Knowledge of COPAS Bulletins, procedures and joint operating agreements
- Must be able to work in a fast-paced, team environment, as projects will require collaboration with both finance/accounting, operational and land department teams
- Work effectively as a team player, and maintain a positive and productive work environment
- Capacity to recognize areas of improvement and offer sound solutions
- Must be proficient in Microsoft Excel, Word and Outlook

What We Offer:

We are committed to providing our employees with a compensation and benefits package that is both comprehensive and competitive. When combined with base pay and annual bonus, benefits help provide financial security to our employees and their families.

- Medical insurance: Company pays for 88% of employee and dependent coverage.
- Dental insurance: 2 plans to choose from; No cost for the employee or dependents.
- Vision Insurance
- 401(k) with company match (6%)
- Company provided short term and long term disability insurance
- Company provided life insurance with option to purchase additional life on employee, spouse & children.
- Flexible spending and dependent care accounts.
- Identity Theft Protection, Accident Insurance and Critical Illness Insurance.
- Paid Time Off (PTO)
- 12 paid holidays
- Employee Assistance Program
- Free parking and free onsite workout facility.

Montage Resources Corporation is Irving, Texas based independent exploration and production company engaged in the development of natural gas and oil plays mainly in the Appalachian Region. We strive to achieve Flawless Operational Execution in all aspects of our business. This results in compliance with all applicable rules and regulations along with a work environment and practices that cause no harm to people or the natural environment either internal or external to the company. While operating with the highest level of Integrity in relationships with all stakeholders, we use a systematic approach to improvement. Always striving to be the highest performing oil and gas producer in the basins in which we operate.

Please apply on our website at www.montageresources.com

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