

2019 COPAS Fall Meeting
Hosted by Petroleum Accountants Society of Oklahoma - Tulsa
Hotel – River Spirit Casino Resort, Tulsa OK
Dates: Sept 16 – 20, 2019 Monday-Friday

Please visit www.copas.org to register on-line and pay by credit card, or complete the following form and mail with check to:
 Council of Petroleum Accountants Societies, Inc., PO Box 21272, Wichita, KS 67208.

Attendee First Name _____ Last Name _____

Attendee Name on Nametag, if different from above _____

Society _____ Company _____

Street Address _____ City, St, Zip _____

Phone _____ Email Address _____

Check applicable boxes:

Society President _____ COPAS Board Member _____ APA® _____ 1st Time Attendee _____ COPAS Committee Chair _____

First Timer Activities:

Would you like to be a First Timer's resource? Yes ___ No ___

Would you like to be included in First Timers activities (including First Timers Breakfast, scavenger hunt, etc.)? Yes ___ No ___

Please reference the attached Meeting Description Summary to enhance your understanding of the meetings offered.

Guests are eligible to attend Breakfasts, Lunch on Thursday, Reception, Banquet and Hospitality Suite, **ONLY**.

Guest First Name _____ Last Name _____

Guest Name on Nametag, if different from above _____

Please indicate the number of registrations and optional activities you and/or your guest plan to attend. Calculate Fees. Complete Page 2 for your personal meeting plan.

Meeting/Event	Cost	Quantity	Total Cost
Attendee Full Registration (excludes golf & optional activities)	\$325	_____	\$ _____
Guest Registration (excludes meetings, golf & optional activities)	\$285	_____	\$ _____
Optional: Tuesday Morning COPAS Energy Education	\$175	_____	\$ _____
Early Bird by August 15	\$200	_____	\$ _____
After August 15			
Optional: Wednesday Afternoon Activities			
Golf Forest Ridge (includes lunch & transportation)	\$70	_____	\$ _____
if needed, golf clubs must be rented in advance (Left ___ Right ___) basic	\$20	_____	\$ _____
(Left ___ Right ___) premium	\$40	_____	\$ _____
Handicap _____ Request for teammates _____			
Woolaroc Tour (includes lunch & transportation)	\$45	_____	\$ _____
Tour the museum and wildlife preserve that started as oilman Frank Phillips' ranch retreat. Don't miss this truly unique place that was recently listed on USA Today's "50 bucket list places to visit" in the US.			
Art & Dessert at Pinot's Palette (includes dessert, drinks & transportation)	\$45	_____	\$ _____
Create your very own oil & gas themed masterpiece at Pinot's Palette. Sip some wine and enjoy a selection of delectable desserts in the process. Painting will be an 8x10 so don't worry about fitting it in your luggage!			
Late fee (after date August 15, 2019)	\$50	_____	\$ _____
Refer to COPAS website for cancellation policy.			
	Total Fees		\$ _____

Special Dietary Requirements _____

Until **August 16, 2019**, there are a limited number of rooms available at \$109, standard or \$134 signature suite per night at the (River Spirit Casino Resort). Please contact the hotel directly at (888) 748-3731 use Group Name: (Petroleum Accountants Society of Oklahoma) and Group Code: (PASO) to request COPAS rate. Visit <http://www.copas.org> for more details.

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Attendee Name _____ Guest Name _____

Please check the appropriate boxes for all meetings and activities you and/or your guest plan to attend.

Attendee	Guest	Date and Times	Meeting/Event
		Monday	
		8:00 a.m. – 5:00 p.m.	Board of Directors Meeting (includes lunch)
		5:00 p.m. – 10:00 p.m.	Registration Desk Open
		Tuesday	
		7:00 a.m. – 10:00 p.m.	Registration Desk Open
		8:00 a.m. – 12:00 p.m.	COPAS Energy Education: Intro to Oil and Gas Marketing and Sales (additional fee required, drinks & snacks included)
		8:00 a.m. – 5:00 p.m.	APA® Board of Examiners Meeting (closed meeting, lunch included)
		1:00 p.m. – 5:00 p.m.	Leadership Conference
		5:00 p.m. – 6:00 p.m.	First Timers Mixer (special attendees)
		6:00 p.m. – 11:00 p.m.	Hospitality Suite Open
		6:00 p.m. – 9:00 p.m.	Leadership Dinner (limited to one representative per society, Board of Directors, & COPAS Committee Chairs)
		Wednesday	
		7:00 a.m. – 5:00 p.m.	Registration Desk Open
		7:00 a.m. – 8:00 a.m.	First Timers' Breakfast (special attendees, see schedule)
		7:00 a.m. – 8:00 a.m.	Breakfast
		8:00 a.m. – 12:00 p.m.	Revenue Committee
		8:00 a.m. – 12:00 p.m.	Emerging Issues Subcommittee
		Noon – 6:00 p.m.	Golf Tournament (additional fee required, space limited, lunch included)
		Noon – 5:00 p.m.	Woolaroc Tour (additional fee required, space limited, lunch included)
		1:00 p.m. – 5:00 p.m.	Pinot's Palette (additional fee required, space limited, dessert & drinks included)
		5:00 p.m. – 6:00 p.m.	Hospitality Suite Open
		6:00 p.m. – 10:00 p.m.	Reception & Networking Games – Main Event
		Thursday	
		7:00 a.m. – 5:00 p.m.	Registration Desk Open
		7:00 a.m. – 8:00 a.m.	Breakfast
		8:00 a.m. – 12:00 p.m.	Audit Committee
		8:00 a.m. – 12:00 p.m.	Joint Interest Committee
		8:00 a.m. – 12:00 p.m.	Revenue Committee
		12:00 p.m. – 1:00 p.m.	Lunch
		1:00 p.m. – 3:00 p.m.	Audit Committee
		1:00 p.m. – 5:00 p.m.	Financial Reporting Committee
		1:00 p.m. – 5:00 p.m.	Revenue Committee
		1:00 p.m. – 5:00 p.m.	Small Oil and Gas Companies Committee
		1:30 p.m. – 5:00 p.m.	Board of Directors Meeting (Board Liaisons provide reports to Committee 1:00-1:30 p.m.)
		3:00 p.m. – 5:00 p.m.	Education Committee
		5:00 p.m. – 6:00 p.m.	Hospitality Suite Open – located outside ballrooms
		6:00 p.m. – 10:00 p.m.	Roarin' Reception & Casino Night with guest speaker Major Dan Rooney, CEO & Founder of Folds of Honor Foundation
		Friday	
		7:00 a.m. – 8:00 a.m.	Breakfast
		8:00 a.m. – Conclusion	General Council Meeting

Description of COPAS National Meeting Activities

The following is a very general description of the activities that take place during a COPAS National Meeting. For specific times, refer to the registration matrix. Detailed agenda for the committee meetings are generally posted on the registration pages of the COPAS website approximately four to six weeks prior to the meetings.

Board of Directors Meetings (all day Monday and Thursday afternoon) – Board meetings are generally open to any member who wishes to attend.

APA® Board of Examiners (all day Tuesday) – The Board of Examiners administers the APA® program. Meetings are generally restricted to BOE members only.

Leadership Training (half-day Tuesday) – This intensive session is directed to society and committee leadership, as well as any other members who wish to attend.

First Timers Mixer (Tuesday between Leadership Conference and Leadership Dinner) – This event, separate from the regular Hospitality Suite, is intended to introduce First Timers to their assigned Mentors and other new faces they will see throughout the week. Expected attendees include: First Timers, Mentors to First Timers, COPAS Standing Committee and Subcommittee Chairs, COPAS Board, COPAS Office and Hosting Society representatives who wish to attend.

Leadership Dinner (Tuesday night) – The Leadership Dinner is Tuesday evening and is by invitation only. It is normally attended by Board members, society representatives and National Committee chairs.

Hospitality Suite (Tuesday, Wednesday and Thursday evenings) – The Hospitality Suite is a COPAS tradition and is the social gathering place where attendees can meet and socialize in a relaxed atmosphere. Thursday Hospitality Suite will be outside the banquet rooms.

COPAS Energy Education (Tuesday) – This is an outstanding high-quality educational opportunity. An additional fee and registration are required to attend.

First-Timers' Breakfast (Wednesday morning) – This event is to welcome all those attending a National COPAS Meeting for the first time and provide them with a brief orientation of the events taking place during the week. In addition to the First-Timers, Board members and all Committee chairs hosting a meeting that week are expected to attend.

Emerging Issues Subcommittee (Wednesday morning) – This sub-committee of the Audit Committee is an open forum where new issues are brought before the Audit and Joint Interest committees and debated in a very lively discussion. All attendees are encouraged to participate in the discussions. Everyone has an opportunity to participate and voice a vote in these meetings. This is most often the incubation chamber for the initiation of COPAS projects and publications that impact current issues requiring attention in the oil & gas industry.

Revenue Committee (Wednesday morning and all-day Thursday) – The Revenue Committee meets to discuss all things involving revenue issues: federal, state and private royalties, severance taxes, regulatory, midstream, and downstream.

Reception (Wednesday evening) – The Hosting Society typically schedules an event that may include a tour of a local attraction or a speaker of local interest. Drink tickets and heavy appetizers are typically offered.

Audit Committee (Thursday morning) – Meetings are to discuss issues relating to joint venture and other oil and gas industry audits. The Audit Committee usually meets in a combined session with the Joint Interest Committee prior to breaking out into its separate meeting, when voting items are required.

Joint Interest Committee (Thursday morning) – The Committee discusses issues pertaining to accounting for joint interest operations. The Joint Interest Committee usually meets in a combined session with the Audit Committee prior to breaking out into its separate meeting, when voting items are required.

Financial Reporting/Education (Thursday morning) – This combined committee helps coordinate the education offerings of COPAS and provides a discussion forum for financial reporting issues in the oil and gas industry.

Small Oil and Gas Committee (Thursday afternoon) – This committee discusses issues that are unique to small companies.

Council Meeting (Friday morning) – This meeting is the culmination of the week's activities. All the various committees report on their various activities during the week, and the Council handles any voting items and other business that comes before it. The meeting also includes previews of upcoming National Meetings.

Meals - Various meals that are identified in the registration matrix are included with your registration. For other meals you are free to explore the local area food offerings on your own. Please register for any meals you plan to attend to assist the organizers in the meeting planning.