



Education Committee Charter

July 18, 2013

Mission Statement:

The COPAS Education Committee mission is to initiate, develop, encourage, support, and disseminate educational programs for the energy industry, separate from the COPAS Energy Education offerings

Reports to:

The committee reports to the COPAS Board of Directors.

Key Result Areas:

- Provide leadership in educational opportunities.
- Develop and maintain a list of speakers and topics for use at local society and COPAS spring and fall meetings.
- Invite, solicit, and evaluate educational recommendations from local societies and individual members.
- Develop and support educational programs to be held at spring and fall meetings, at other times prescribed by the COPAS Board of Directors, and in coordination with the COPAS Education Day Steering Committee.
- Perform periodic review of training materials.
- Promote educational programs within COPAS, i.e. APA® exams, education days.
- Promote COPAS benefits to employers and industry groups and make the industry aware of what COPAS is and the value to companies/employees.
- Represent COPAS on the National Oil & Gas Schools (NOGS) Steering Committee.
- Promote participation on the local society level as well as at the COPAS level.

Subcommittees

An advisory subcommittee_Subcommittees will be formed as required.

Membership:

Membership is composed of a Chairperson appointed pursuant to the COPAS Bylaws, and representatives from each society appointed by the individual society.

Organization and Duties:

The Chairperson is appointed pursuant to the COPAS Bylaws. The Chairperson, upon approval by the Committee will appoint a Vice-Chairperson to assist in the duties of the Committee and serve in the capacity of the Chair if the Chair is unavailable or unable to perform duties.

Meetings and Notices:

Meetings will be held in accordance with the COPAS Committee Chair Guidelines during the spring and fall Council meetings. Other meetings will be scheduled as needed. Each society will provide a report of activities to the chair as requested.

Voting:

Each society will have one vote on matters voted on by the committee. Majority vote of those in attendance will rule. All other voting will be in accordance with the COPAS Bylaws and Publication Process guidelines.

Committee Projects:

Committee projects will be undertaken in accordance with COPAS Committee Chair guidelines.